



City of Auburn, Kentucky

P.O. Box 465

Auburn, KY 42206

Telephone 270-542-4149

Email: openrecords@auburnky.us

Request to Inspect Public Records

Pursuant to the Kentucky Open Records Act ("the Act"), KRS 61.870 *et seq.*, the undersigned requests to inspect the public records which are described below.

Requester's contact information.

Name: [REDACTED]

Mailing Address: [REDACTED]

E-mail Address (if applicable): [REDACTED]

Records to be inspected: I would like to receive the requested records by Email Mail Pick them up
Note: CD's, videos, and some other large files cannot be emailed.

[REDACTED]

Statement regarding the use of public records. KRS 61.870(4) defines "commercial purpose" as "the direct or indirect use of any part of a public record or records, in any form, for sale, resale, solicitation, rent, or lease of a service, or any use by which the user expects a profit either through commission, salary, or fee." However, "commercial purpose" does not include the publication or related use of the public record by a newspaper or periodical, by a radio or television station in its news or informational program, or by use in the prosecution or defense of litigation by the parties to such an action or their attorney.

Requests for copies: **YES.** I agree in advance to pay for copies of the above requested records as detailed in the Policy Fee Schedule

Request for inspection ONLY: **OR** electronic report that does not require making paper copies as detailed in the Policy Fee Schedule

This request is (choose one):

NOT for a commercial purpose; or

FOR a commercial purpose. (Please complete page 3 of this request.)

Company Name: [REDACTED] Telephone No: [REDACTED]

Mailing Address: [REDACTED]

Provide address only if requesting records be mailed)

Statement regarding residency. I further state that I am a resident of Kentucky because I am (please check one):

An individual residing in the Commonwealth; or

A domestic business entity with a location in the Commonwealth; or

A foreign business entity registered with the Kentucky Secretary of State; or

An individual that is employed and works at a location within the Commonwealth; or

An individual or business entity that owns real property within the Commonwealth; or

An individual or business entity that has been authorized to act on behalf of an individual or business entity listed above; or

A news-gathering organization as defined in KRS 189.635(8)(b)1a. to e.

Signature: [REDACTED] **Date:** [REDACTED]

Pursuant to KRS 61.876(4), the Office of Attorney General has promulgated by administrative regulation this form. See 40 KAR 1:040.